

## FCPS/ACE Management Practices Certificate

WINTER 2018

### Course Schedule Overview

Location: Plum Center for Lifelong Learning, 6815 Edsall Road, Springfield, VA

STATUS	COURSE	INSTRUCTOR	DATE/S
<input type="checkbox"/>	<b>What Management Is, What Managers Do</b>	S. Silberman	Saturday <b>February 3, 2018</b> 9:00 am – 1:00 pm
<input type="checkbox"/>	<b>Fundamentals of Managerial Planning</b>	S. Silberman	Saturday <b>February 10, 2018</b> 9:00 am – 1:00 pm
<input type="checkbox"/>	<b>Successful Delegation: Achieving Results through Others</b>	S. Silberman	Saturday <b>February 17, 2018</b> 9:00 am – 4:00 pm
<input type="checkbox"/>	<b>Essential Managerial Skills for Human Resource Management</b>	L. McDowell	Wednesdays <b>March 7, 14, 21, 2017</b> 7:00 pm – 9:30 pm
<input type="checkbox"/>	<b>Leading for Maximum Results!</b>	L. McDowell	Thursdays <b>February 8, 15, 22, 2018</b> 7:00 pm – 9:30 pm
<input type="checkbox"/>	<b>Exercising Managerial Control</b>	S. Silberman	Saturday <b>March 24, 2018</b> 9:00 am – 1:00 pm